

STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

STATE: MAINE

ORGANIZATION AND FUNCTIONS OF MEDICAL ASSISTANCE UNITAttachment 1.2-B

The Bureau of Medical Services is the Medical Assistance Unit within the single state agency. The Bureau consists of the Divisions of: Licensing and Certification, Managed Care, Information Management, Policy and Programs, Quality Assurance, Reimbursement and Financial Services and Surveillance and Utilization Review.

The Bureau serves as a central point of responsibility for professional and technical aspects of medical services and medically-related programs of the agency. It determines the policy as to which services will be covered by the Title XIX Program and the method and amount of reimbursement. All such decisions are included in a Title XIX State Plan maintained by the Bureau.

All revisions in policy, reimbursement levels and procedures are made with input from the Medicaid Advisory Committee and members of provider groups.

The Division of Information Management has responsibility for maintaining and verifying the roster of enrolled providers of service and for payment of invoices submitted for covered services provided to eligible recipients. This Division also provides the technical and software support for the Bureau as well as data capture and control for the Medicaid Program.

The Division of Surveillance and Utilization Review has responsibility for monitoring provider and recipient compliance with Medicaid policy and regulations. By analysis of reports, over-utilization, provider abuse and suspected fraud may be detected.

The Division of Licensing and Certification is responsible for the licensure of hospitals, long-term care facilities and residential care facilities and adult foster homes. This Division also licenses home health care providers and ambulatory surgical centers. This Division carries out surveys and recommends certification as Medicare providers in accordance with Federal regulations and procedures. They are also responsible for the programs under the Comprehensive Laboratory Improvement Amendments of 1988 as well as the operation of the Maine Registry of Certified Nursing Assistants.

The Division of Medicaid Policy & Programs is responsible for the development of all policies included in the Maine Medical Assistance Manual. This Division also provides information, education and assistance to the provider community and to recipients about Medicaid policies and procedures. Providers are also assisted in verifying client eligibility, status of claims and in resolving billing-related issues.

The Division of Reimbursement and Financial Services provides the rate and financial forecasting functions for the Bureau. The identification and recovery of reimbursement from legally-liable third parties for medical expenditures paid by Medicaid on behalf of eligible Medicaid recipients is also the responsibility of this Division.

The Division of Managed Care is responsible for the development and implementation of the managed care initiative for the Medicaid Program. This Division is responsible for implementing the primary care case management system for Medicaid enrollees and for contracting with managed care organizations for the implementation of an HMO-model of health care delivery for Medicaid.

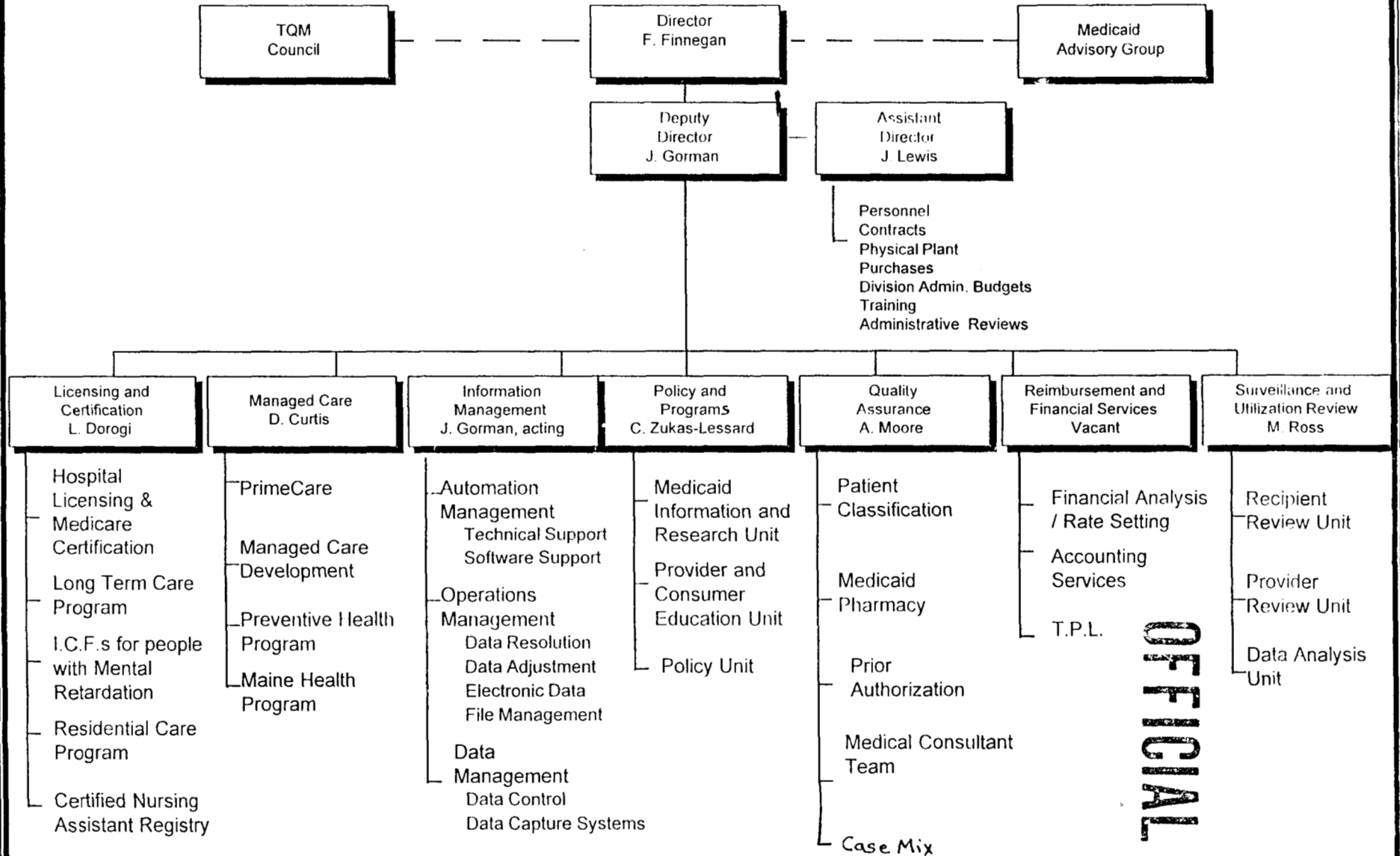
The Division of Quality Assurance is responsible for the administration, management and coordination of medical eligibility determinations to assure the appropriate utilization of long term care, institutional, and/or community based services for Medicaid recipients. This Division also determines and tracks quality indicators to ensure purchased services meet established standards of medical necessity and are beneficial to the recipient

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